



## KEY INFORMATION DOCUMENT (PAYE)

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found from ethero Ltd

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 4566 5333 or through the ACAS Helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

### GENERAL INFORMATION

<b>Name of employment business:</b>	ethero Ltd
<b>Name of Employer (if different):</b>	Not Applicable
<b>Type of contract you will be engaged under:</b>	Contract for Services
<b>Who will be responsible for paying you (if different from your employer):</b>	You will be paid via Sage Payroll directly by ethero Ltd
<b>How often you will be paid:</b>	You will be paid weekly in arrears
<b>Expected or minimum rate of pay:</b>	You will be paid at least the prevailing or Current National Minimum Wage or National Living Wage:
<b>Deductions from your pay required by law:</b>	PAYE Tax Employee National Insurance Contributions Employee pension contributions % of gross pay (if no opt out)
<b>Any other deductions or costs from your pay (to include amounts or how they are calculated):</b>	Not Applicable
<b>Any fees for goods or services:</b>	Not applicable
<b>Holiday entitlement and pay:</b>	5.6 weeks of paid holiday each year, calculated on a pro-rata basis, according to the hours you work
<b>Additional benefits:</b>	Access to collective facilities provided by the client on day one of an assignment under the Agency Workers Regulations 2010 though these will vary from client to client.

### EXAMPLE PAY

<b>Example rate of pay:</b>	37.5 hours x £14.50= £543.75 weekly
<b>Deductions from your wage required by law:</b>	£57.86 Income Tax £24.16 National Insurance
<b>Any other deductions or costs from your wage:</b>	£12.71 Pension employee contribution
<b>Any fees for goods or services:</b>	Not applicable
<b>Example net take home pay:</b>	£449.02

\*Based on 1257L W1 tax code